




**Some people just show up ...
Ours make a difference.**

There is a lot of truth in the old adage “Time is money”.
That’s why we put so much effort into providing you
with employees that will get it right the first time.
And every time thereafter. True professionals.
Not just bodies. Because every person you
have that isn’t performing hurts
your bottom line.

Putting value in human terms.

Our people can
help you maintain and
even increase your profitability —
not drag it down. That’s the value we
bring to the table. To be sure, you can pay less for
temporary personnel. But for just a little more, you can
receive a higher level of service. And guaranteed performance.



The human element. The most critical element to any successful business is the human element. It's not the business model. Or the infrastructure. Or even the product or service. It's the people. That's why at LeadingEdge Personnel, our focus is on providing our clients with absolutely the most qualified and highly motivated temporary and full-time office staff possible. When you work with us, we'll provide you with people who can hit the ground running. They're sharp. Efficient. And motivated. People who will be consistent and productive performers for you. And not only do we promise you that, we guarantee it.

**You'll get a lot more out of our people.
Because we put a lot more into them.**



The quality of the people we provide you with begins with the quality of our own office staff. From top to bottom, they are experienced professionals, many of whom have been with us for over a decade. Their experience, combined with our thorough screening process, translates into better employees for you.

Higher standards lead to higher performance.

At LeadingEdge, we go far beyond just checking references. We do in-depth background checks. We thoroughly evaluate their computer and office skills. And we look for intangibles as well. Things like



maturity. Personality. And responsibility. We also give them an extensive orientation so that they fully understand the high standards that we expect them to uphold.

Our positive attitude gives you positive results.

And just as importantly, we provide them with incentives to excel. We give our people free training in major clerical and administrative software applications. They get paid holidays, flex days and paid vacations. Paid



parking. Access to medical insurance. Plus incentive plans that recognize our people for their performance, such as our Temporary Employee of the Month Award and our Performance Bucks Incentive Program, which gives LeadingEdge temporary employees credits redeemable for fun prizes. In short, we treat them as you would any highly skilled, highly motivated professional. And that's exactly how they will perform for you.

World-class people backed by world-class service.

We're proud of the level of service we provide our clients. But we're never



satisfied with the status quo. So we're always striving to do more.

Extended hours for your convenience.

We open and close a little later than most personnel companies; from *7:30 a.m. to 6:00 p.m., Monday through Friday*. And when you call us, we will always get back to you within 30 minutes. So when you have a staffing need, you can be confident that we will handle it as expeditiously as possible. In addition, we provide a higher level of personal attention for

your account. We make it a point for our own service staff to take the time to know your business, so we can provide the employees that will perform the best for your company.

As a result of this philosophy, *we have an average customer satisfaction rating of over 98%*. And many of our clients have been with us since we began doing business in 1995.

No weak links. Guaranteed.

We understand that in spite of our thorough screening processes, sometimes people just don't work out. Perhaps it's a skills set issue. Maybe it's a matter of personal chemistry. So here is our Risk Free Guarantee to you. If for any reason, within the first two days of employment, you are not satisfied with an employee that we have sent you, just give us a call and we'll send over a replacement. And we will waive any charges that have accrued up to that point. Simple as that.



What our clients have to say...

SAN ANTONIO

"We have been utilizing LeadingEdge staffing services in our Statement Services Rendering department for more than 10 years. Because of our great experiences with LeadingEdge, we have never considered using any other agencies. They are a professional, unique, dependable and very personable agency to work with."

Steve Vallejo
Senior Vice President
Frost Bank

DALLAS

"Congratulations on being chosen as one of the "Best Places to Work" in San Antonio. I am not surprised. Each of you gives what it takes every day. You show you have passion. The service, the time you give, the people in your office and the people we receive from you are what got you there. You are such a delight to work with."

Toni Orbison
Funding Manager
DaimlerChrysler Financial Services
Americas LLC

AUSTIN

"For seven years we've partnered with LeadingEdge. In an effort to place the right candidates, they took time to learn our business and culture. They have always been professional, courteous and enjoyable to work with. Our lengthy relationship is a testament to the success that LeadingEdge has cultivated with their superior customer service. We are truly spoiled!"

Tracy Landrum, SPHR
Sr. Human Resources Generalist
First American Flood Data Services

Our experience is your advantage.

At LeadingEdge Personnel, we're interested in building relationships with our clients. To that end, we have structured our business to fulfill their needs at the highest level of quality possible. No one offers a more stringent evaluation and screening process. No one expects more out of their people.

No one will do more to make sure that you are absolutely satisfied with the results. And we are confident that if you decide to work with us, the value we offer and the difference our people can make will be readily apparent. After all, our success depends upon your success.



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